ORANGE BLOSSOM GROVES

COMMUNITY DEVELOPMENT DISTRICT

REGULAR MEETING AGENDA

April 24, 2019

Orange Blossom Groves Community Development District

OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W●Boca Raton, Florida 33431
Phone: (561) 571-0010●Fax: (561) 571-0013●Toll-Free: (877) 276-0889

April 17, 2019

ATTENDEES:
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Board of Supervisors
Orange Blossom Groves Community Development District

Dear Board Members:

A Regular Meeting of the Orange Blossom Groves Community Development District will be held on April 24, 2019 at 2:00 p.m., at the offices of The Ronto Group, located at 3066 Tamiami Trail North, Suite 201, Naples, Florida 34103. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Consideration of Resolution 2019-01, Approving Proposed Budgets for Fiscal Year 2019/2020 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; and Providing an Effective Date
4. Acceptance of Unaudited Financial Statements as of March 31, 2019
5. Consideration of July 25, 2018 Public Hearing and Regular Meeting Minutes
6. Staff Reports
   - A. District Counsel: *Hopping Green & Sams, P.A.*
   - B. District Engineer: *Barraco and Associates, Inc.*
   - C. District Manager: *Wrathell, Hunt & Associates, LLC*
     - i. 93 Registered Voters in District as of April 15, 2019
     - ii. NEXT MEETING DATE: July 24, 2019, at 2:00 P.M.
7. Board Members' Comments/Requests
8. Audience Comments
9. Adjournment

I look forward to seeing all of you at the upcoming meeting. In the meantime, should you have any questions or concerns, please do not hesitate to contact me directly at 561-346-5294.

Sincerely,

Cindy Cerbone

Cindy Cerbone
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE:
Call-in number: 1-888-354-0094
Conference ID: 8518503

ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT

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RESOLUTION 2019-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ORANGE BLOSSOM GROVES COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2019/2020 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Orange Blossom Groves Community Development District (**"District"**) prior to June 15, 2019, proposed budgets (**"Proposed Budget"**) for the fiscal year beginning October 1, 2019 and ending September 30, 2020 (**"Fiscal Year 2019/2020"**); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ORANGE BLOSSOM GROVES COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2019/2020 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: July 24, 2019

HOUR: 2:00 P.M.

LOCATION: The Ronto Group
3066 Tamiami Trail North, Suite 201
Naples, Florida 34103

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Collier County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2019.

ATTEST:

ORANGE BLOSSOM GROVES COMMUNITY DEVELOPMENT DISTRICT

_____
Secretary/Assistant Secretary

By:_____
Its:_____

Exhibit A

ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
PROPOSED BUDGET
FISCAL YEAR 2020
PREPARED APRIL 9, 2019

ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
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ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2020

	Fiscal Year 2019				
	Adopted Budget FY 2019	Actual through 3/31/2019	Projected through 9/30/2019	Total Actual & Projected Revenues & Expenditures	Proposed Budget FY 2020
REVENUES					
Developer contribution	$ 98,775	$ 32,193	$ 66,190	$ 98,383	$ 98,530
Interest and miscellaneous	-	16	-	16	-
Total revenues	98,775	32,209	66,190	98,399	98,530
EXPENDITURES					
Professional & administrative					
Supervisors	6,000	-	6,000	6,000	6,000
Management/accounting/recording	48,000	24,000	24,000	48,000	48,000
Legal	18,000	354	17,646	18,000	18,000
Engineering	3,500	-	3,500	3,500	3,000
Audit	5,500	5,500	-	5,500	5,500
Arbitrage rebate calculation	750	-	750	750	750
Dissemination agent	1,000	-	1,000	1,000	1,000
Trustee	6,500	-	6,500	6,500	6,500
Telephone	200	100	100	200	200
Postage	500	-	500	500	500
Printing & binding	500	250	250	500	500
Legal advertising	1,500	-	1,500	1,500	1,500
Annual special district fee	175	175	-	175	175
Insurance	5,500	5,000	-	5,000	5,500
Contingencies/bank charges	500	151	349	500	500
Website maintenance	650	635	-	635	705
Website ADA	-	139	-	139	200
Total expenditures	98,775	36,304	62,095	98,399	98,530
Net increase/(decrease) of fund balance	-	(4,095)	4,095	-	-
Fund balance - beginning (unaudited)	-	-	(4,095)	-	-
Fund balance - ending (projected)	$ -	$ (4,095)	$ -	$ -	$ -

ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES

EXPENDITURES	
Professional & administrative	
Supervisors	$ 6,000
Statutorily set at $200 for each meeting of the Board of Supervisors not to exceed $4,800 for each fiscal year.	
Management/accounting/recording	48,000
Wrathell, Hunt and Associates, LLC (WHA), specializes in managing community development districts by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all of the District's governmental requirements. WHA develops financing programs, administers the issuance of tax exempt bond financings, operates and maintains the assets of the community.	
Legal	18,000
General counsel and legal representation, which includes issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts.	
Engineering	3,000
The District's Engineer will provide construction and consulting services, to assist the District in crafting sustainable solutions to address the long term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.	
Audit	5,500
Statutorily required for the District to undertake an independent examination of its books, records and accounting procedures.	
Arbitrage rebate calculation	750
To ensure the District's compliance with all tax regulations, annual computations are necessary to calculate the arbitrage rebate liability.	
Dissemination agent	1,000
The District must annually disseminate financial information in order to comply with the requirements of Rule 15c2-12 under the Securities Exchange Act of 1934. Wrathell, Hunt & Associates serves as dissemination agent.	
Trustee	6,500
Annual fee for the service provided by trustee, paying agent and registrar.	
Telephone	200
Telephone and fax machine.	
Postage	500
Mailing of agenda packages, overnight deliveries, correspondence, etc.	
Printing & binding	500
Letterhead, envelopes, copies, agenda packages, etc.	
Legal advertising	1,500
The District advertises for monthly meetings, special meetings, public hearings, public bids, etc.	
Annual special district fee	175
Annual fee paid to the Florida Department of Economic Opportunity.	
Insurance	5,500
The District will obtain public officials and general liability insurance.	
Contingencies/bank charges	500
Bank charges and other miscellaneous expenses incurred during the year.	
Website maintenance	705
Website ADA	200
Total expenditures	$ 98,530

ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT

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ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
MARCH 31, 2019

ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
MARCH 31, 2019

	General Fund	Total Governmental Funds
ASSETS		
Cash	$ 21,792	$ 21,792
Due from Developer	4,083	4,083
Total assets	$ 25,875	$ 25,875
LIABILITIES		
Liabilities:		
Accounts payable	$ 14,606	$ 14,606
Developer advance	11,250	11,250
Total liabilities	25,856	25,856
DEFERRED INFLOWS OF RESOURCES		
Deferred receipts	4,083	4,083
Total deferred inflows of resources	4,083	4,083
FUND BALANCES		
Unassigned	(4,064)	(4,064)
Total fund balances	(4,064)	(4,064)
Total liabilities, deferred inflows of resources and fund balances	$ 25,875	$ 25,875

ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDED MARCH 31, 2019

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Developer contribution	$ 10,570	$ 32,193	98,775	33%
Interest and miscellaneous	-	16	-	N/A
Total revenues	10,570	32,209	98,775	33%
EXPENDITURES				
Professional & administrative				
Supervisors	-	-	6,000	0%
Management/accounting/recording	4,000	24,000	48,000	50%
Legal	-	354	18,000	2%
Engineering	-	-	3,500	0%
Audit**	-	5,500	5,500	100%
Arbitrage rebate calculation**	-	-	750	0%
Dissemination agent*	-	-	1,000	0%
Trustee*	-	-	6,500	0%
Telephone	17	100	200	50%
Postage	-	-	500	0%
Printing & reproduction	42	250	500	50%
Legal advertising	-	-	1,500	0%
Annual special district fee	-	175	175	100%
Insurance	-	5,000	5,500	91%
Contingencies/bank charges	24	151	500	30%
ADA website compliance	-	139	-	N/A
Website maintenance	-	635	650	98%
Total professional & administrative	4,083	36,304	98,775	37%
Excess/(deficiency) of revenues over/(under) expenditures	6,487	(4,095)	-	
Fund balances - beginning	(10,551)	31	-	
Fund balances - ending	$ (4,064)	$ (4,064)	$ -	

ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT

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DRAFT

MINUTES OF MEETING
ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT

The Orange Blossom Groves Community Development held a Public Hearing and Regular Meeting on Wednesday, July 25, 2018, at 2:00 p.m., at the offices of The Ronto Group, located at 3066 Tamiami Trail North, Suite 201, Naples, Florida 34103.

Present at the meeting were:

Mark Taylor	Chair
Ken Bloom	Vice Chair
Brian O'Donnell	Assistant Secretary
Karen Welks	Assistant Secretary
Kathy Miller	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Jere Earlywine (via telephone)	District Counsel
Carl Barraco, Sr. (via telephone)	District Engineer

FIRST ORDER OF BUSINESS **Call to Order/Roll Call**

Ms. Cerbone called the meeting to order at 2:00 p.m. All Supervisors were present, in person.

SECOND ORDER OF BUSINESS **Public Comments**

There being no public comments, the next item followed.

- **Resolution 2018-07, Electing Officers of the District**

This item was an addition to the agenda.

Ms. Cerbone distributed and presented Resolution 2018-07. This was necessary as a new Supervisor was appointed at the last meeting. Mr. Bloom nominated the following slate of officers:

Chair	Mark Taylor
Vice Chair	Ken Bloom
Secretary	Craig Wrathell

Assistant Secretary	Karen Welks
Assistant Secretary	Kathy Miller
Assistant Secretary	Brian O'Donnell
Assistant Secretary	Cindy Cerbone
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder

No other nominations were made.

On MOTION by Ms. Welks and seconded by Mr. Taylor, with all in favor, Resolution 2018-07, Electing Officers of the District, as nominated, was adopted.

THIRD ORDER OF BUSINESS **Presentation of Audited Financial Report for the Fiscal Year Ended September 30, 2017, Prepared by Grau & Associates**

Ms. Cerbone presented the Audit and reviewed the information therein. The audit was good. There were no findings, recommendations, irregularities, deficiencies or instances of noncompliance and the District adhered to all audit requirements.

FOURTH ORDER OF BUSINESS **Consideration of Resolution 2018-04, Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2017**

Ms. Cerbone presented Resolution 2018-04.

On MOTION by Ms. Welks and seconded by Ms. Miller, with all in favor, Resolution 2018-04, Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2017, was adopted.

FIFTH ORDER OF BUSINESS **Public Hearing to Hear Comments and Objections on the Adoption of the District's Final Budget for Fiscal Year 2018/2019, Pursuant to Florida Law**

A. Affidavit/Proof of Publication

The affidavit of publication was included for informational purposes.

B. Consideration of Resolution 2018-05, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019; Authorizing Budget Amendments; and Providing an Effective Date

Ms. Cerbone presented the Fiscal Year 2019 budget and stated that the District is Developer-funded; therefore, expenses are only funded, as they are incurred.

Ms. Cerbone opened the Public Hearing.

No members of the public spoke.

Ms. Cerbone closed the Public Hearing.

Ms. Cerbone presented Resolution 2018-05 and read the title.

On MOTION by Mr. Bloom and seconded by Mr. O'Donnell, with all in favor, Resolution 2018-05, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS Consideration of Fiscal Year 2018/2019 Funding Agreement

Ms. Cerbone presented the Fiscal Year 2018/2019 Funding Agreement. Mr. Earlywine stated that he has slightly different funding agreement forms, which he would forward, and asked for approval of this Agreement, in substantial form.

On MOTION by Mr. Taylor and seconded by Ms. Welks, with all in favor, the Fiscal Year 2018/2019 Funding Agreement, in substantial form, was approved.

SEVENTH ORDER OF BUSINESS Consideration of Resolution 2018-06, Adopting the Annual Meeting Schedule for Fiscal Year 2019

Ms. Cerbone presented Resolution 2018-06.

On MOTION by Ms. Welks and seconded by Mr. Bloom, with all in favor, Resolution 2018-06, Adopting the Annual Meeting Schedule for Fiscal Year 2019, was adopted.

EIGHTH ORDER OF BUSINESS **Approval of Unaudited Financial Statements as of June 30, 2018**

Ms. Cerbone presented the Unaudited Financial Statements as of June 30, 2018. Expenditures were minimal.

On MOTION by Mr. Taylor and seconded by Ms. Miller, with all in favor, the Unaudited Financial Statements as of June 30, 2018, were approved.

NINTH ORDER OF BUSINESS **Consideration of April 25, 2018 Regular Meeting Minutes**

Ms. Cerbone presented the April 25, 2018 Regular Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Mr. Bloom and seconded by Mr. Taylor, with all in favor, the April 25, 2018 Regular Meeting Minutes, as presented, were approved.

TENTH ORDER OF BUSINESS **Staff Reports**

A. District Counsel: *Hopping, Green & Sams, P.A.*

There being nothing to report, the next item followed.

B. District Engineer: *Barraco and Associates, Inc.*

There being nothing to report, the next item followed.

C. District Manager: *Wrathell, Hunt & Associates, LLC*

Ms. Cerbone recalled that a question arose at the last meeting regarding the number of registered voters residing within the District and stated that the issue was resolved and she communicated that to the Board.

i. Consideration of ADA Site Compliance Proposal for Website Compliance Shield, Accessibility Policy and One (1) Annual Technological Audit

Ms. Cerbone stated that numerous CDDs and other entities had claims filed against them alleging that their websites were not compliant with the Americans with Disabilities Act (ADA) requirements for websites. Although this District was not sued, Management is treating this matter the same for all of its Districts and proactively engaged ADA Site Compliance (ADASC) to assist in bringing each website into compliance. The websites are being purged of all documents and information that is not legally required for CDD websites, as well as outdated documents. Going forward, all information and documents on the CDD's website will be in an ADA compliant format. A website compliance seal attached to the website homepage links to the District's ADA website policy and states that steps are underway to bring the website into compliance and provides contact information of who to contact with questions or if assistance is needed.

Mr. Earlywine discussed the importance of bringing the website into compliance.

On MOTION by Mr. Taylor and seconded by Ms. Welks, with all in favor, the ADA Site Compliance Proposal for Website Compliance Shield, Accessibility Policy and One (1) Annual Technological Audit, was approved.

ELEVENTH ORDER OF BUSINESS Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

TWELFTH ORDER OF BUSINESS Audience Comments

There being no audience comments, the next item followed.

THIRTEENTH ORDER OF BUSINESS Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Taylor and seconded by Mr. Bloom, with all in favor, the meeting adjourned at 2:20 p.m.

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189 _____ _____
190 Secretary/Assistant Secretary Chair/Vice Chair

ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT

6Ci

Jennifer J. Edwards
Supervisor of Elections

April 18, 2019

Ms Daphne Gillyard
Orange Blossom Groves
6131 Lyons Road Suite 100
Coconut Creek, FL 33073

Dear Ms Gillyard,

In compliance with 190.06 of the Florida Statutes this letter is to inform you that the official records of the Collier County Supervisor of Election indicate **93** registered voters residing in the Orange Blossom Groves as of April 15, 2019.

Should you have any questions regarding election services for this district, please free to contact our office,

Sincerely,

David B. Carpenter
Qualifying Officer
Collier County Supervisor of Elections
(239) 252-8501
Dave.Carpenter@CollierCountyFl.gov

ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT

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ORANGE BLOSSOM GROVES COMMUNITY DEVELOPMENT DISTRICT
NOTICE OF FISCAL YEAR 2019 MEETINGS

The Board of Supervisors ("Board") of the Orange Blossom Groves Community Development District ("District") will hold Regular Meetings for Fiscal Year 2019 at 2:00 p.m., at The Ronto Group, 3066 Tamiami Trail North, Suite 201, Naples, Florida 34103 on the following dates:

April 24, 2019
July 24, 2019

The purpose of these meetings is for the Board to consider any business which may properly come before it. The meetings are open to the public and will be conducted in accordance with the provision of Florida law. The meetings may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for these meetings may be obtained from Wrathell, Hunt & Associates, LLC, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431 or by calling (561) 571-0010.

There may be occasions when one or more Supervisors or staff will participate by telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (561) 571-0010 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at the meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager
Orange Blossom Groves Community Development District