

**ORANGE BLOSSOM
GROVES
COMMUNITY DEVELOPMENT
DISTRICT**

**REGULAR MEETING
AGENDA**

April 25, 2018

Orange Blossom Groves Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone: (561) 571-0010•Fax: (561) 571-0013•Toll-Free: (877) 276-0889

April 18, 2018

ATTENDEES:
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Board of Supervisors
Orange Blossom Groves Community Development District

Dear Board Members:

A Regular Meeting of the Orange Blossom Groves Community Development District will be held on Wednesday, April 25, 2018 at 2:00 p.m., at the offices of The Ronto Group, located at 3066 Tamiami Trail North, Suite 201, Naples, Florida 34103. The agenda is as follows:

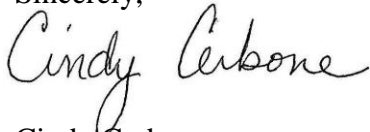
1. Call to Order/Roll Call
2. Public Comments
3. Consideration of Resolution 2018-01, Approving Proposed Budgets for Fiscal Year 2018/2019 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; and Providing an Effective Date
4. Consideration of Resolution 2018-02, Extending the Terms of Office of All Current Supervisors to Coincide With the General Election Pursuant to Section 190.006, *Florida Statutes*; Providing for Severability; and Providing an Effective Date
5. Consideration of Resolution 2018-03, Authorizing and Approving Change of Designated Registered Agent and Registered Office of the Orange Blossom Groves Community Development District
6. Approval of Unaudited Financial Statements as of March 31, 2018
7. Consideration of August 16, 2017 Public Hearing and Regular Meeting Minutes
8. Staff Reports
 - A. District Counsel: *Hopping Green & Sams, P.A.*
 - B. District Engineer: *Barraco and Associates, Inc.*
 - C. District Manager: *Wrathell, Hunt & Associates, LLC*
 - i. 62 Registered Voters in District as of April 15, 2018

ii. NEXT MEETING DATE: July 25, 2018, at 2:00 P.M.

9. Board Members' Comments/Requests
10. Audience Comments
11. Adjournment

I look forward to seeing all of you at the upcoming meeting. In the meantime, should you have any questions or concerns, please do not hesitate to contact me directly at 561-346-5294.

Sincerely,



Cindy Cerbone
District Manager

**FOR BOARD MEMBERS AND STAFF
TO ATTEND BY TELEPHONE:**

Call-in number: 1-888-354-0094

Conference ID: 8518503

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT**

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RESOLUTION 2018-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ORANGE BLOSSOM GROVES COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2018/2019 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Orange Blossom Groves Community Development District (“**District**”) prior to June 15, 2018, proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2018 and ending September 30, 2019 (“**Fiscal Year 2018/2019**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ORANGE BLOSSOM GROVES COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2018/2019 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: July 25, 2018

HOUR: 2:00 P.M.

LOCATION: The Ronto Group
3066 Tamiami Trail North, Suite 201
Naples, Florida 34103

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Collier County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2018.

ATTEST:

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT
DISTRICT**

Secretary

By: _____
Its: _____

Exhibit A

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
PROPOSED BUDGET
FISCAL YEAR 2019
PREPARED APRIL 18, 2018**

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
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**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2019**

	Fiscal Year 2018			Total Revenue and Expenditures	Proposed Budget FY 2019
	Adopted Budget FY 2018	Actual through 3/31/2018	Projected through 9/30/2018		
REVENUES					
Developer contribution	\$ 106,740	\$ 22,102	\$ 83,947	\$ 106,049	\$ 98,775
Interest	-	18	-	18	-
Total revenues	<u>106,740</u>	<u>22,120</u>	<u>83,947</u>	<u>106,067</u>	<u>98,775</u>
EXPENDITURES					
Professional & administrative					
Supervisors	9,000	-	9,000	9,000	6,000
Management/accounting/recording	48,000	24,000	24,000	48,000	48,000
Legal	18,000	199	17,801	18,000	18,000
Engineering	3,500	-	3,500	3,500	3,500
Audit**	5,500	-	5,500	5,500	5,500
Arbitrage rebate calculation**	750	-	750	750	750
Dissemination agent*	1,000	-	1,000	1,000	1,000
Trustee*	6,500	-	6,500	6,500	6,500
Telephone	200	100	100	200	200
Postage	750	14	736	750	500
Printing & binding	500	250	250	500	500
Legal advertising	6,000	276	5,724	6,000	1,500
Annual special district fee	175	175	-	175	175
Insurance	5,665	5,000	-	5,000	5,500
Contingencies/bank charges	500	280	220	500	500
Website maintenance	700	618	82	700	650
Total expenditures	<u>106,740</u>	<u>30,912</u>	<u>75,163</u>	<u>106,075</u>	<u>98,775</u>
Net increase/(decrease) of fund balance	-	(8,792)	8,784	(8)	-
Fund balance - beginning (unaudited)	-	8	(8,784)	8	-
Fund balance - ending (projected)	<u>\$ -</u>	<u>\$ (8,784)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

*These items will be realized when bonds are issued

**These items will be realized the year after the issuance of bonds.

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES

Professional & administrative

Supervisors	\$ 6,000
Statutorily set at \$200 for each meeting of the Board of Supervisors not to exceed \$4,800 for each fiscal year.	
Management/accounting/recording	48,000
Wrathell, Hunt and Associates, LLC (WHA), specializes in managing community development districts by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all of the District's governmental requirements. WHA develops financing programs, administers the issuance of tax exempt bond financings, operates and maintains the assets of the community.	
Legal	18,000
General counsel and legal representation, which includes issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts.	
Engineering	3,500
The District's Engineer will provide construction and consulting services, to assist the District in crafting sustainable solutions to address the long term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.	
Audit	5,500
Statutorily required for the District to undertake an independent examination of its books, records and accounting procedures.	
Arbitrage rebate calculation**	750
To ensure the District's compliance with all tax regulations, annual computations are necessary to calculate the arbitrage rebate liability.	
Dissemination agent*	1,000
The District must annually disseminate financial information in order to comply with the requirements of Rule 15c2-12 under the Securities Exchange Act of 1934. Wrathell, Hunt & Associates serves as dissemination agent.	
Trustee	6,500
Annual fee for the service provided by trustee, paying agent and registrar.	
Telephone	200
Telephone and fax machine.	
Postage	500
Mailing of agenda packages, overnight deliveries, correspondence, etc.	
Printing & binding	500
Letterhead, envelopes, copies, agenda packages, etc.	
Legal advertising	1,500
The District advertises for monthly meetings, special meetings, public hearings, public bids, etc.	
Annual special district fee	175
Annual fee paid to the Florida Department of Economic Opportunity.	
Insurance	5,500
The District will obtain public officials and general liability insurance.	
Contingencies/bank charges	500
Bank charges and other miscellaneous expenses incurred during the year.	
Website maintenance	650
Total expenditures	<u><u>\$ 98,775</u></u>

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT**

4

RESOLUTION 2018-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ORANGE BLOSSOM GROVES COMMUNITY DEVELOPMENT DISTRICT EXTENDING THE TERMS OF OFFICE OF ALL CURRENT SUPERVISORS TO COINCIDE WITH THE GENERAL ELECTION PURSUANT TO SECTION 190.006, *FLORIDA STATUTES*; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Orange Blossom Groves Community Development District (“**District**”) is a local unit of special purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, the current members of the Board of Supervisors (“**Board**”) were elected by the landowners within the District based on a one acre/one vote basis; and

WHEREAS, Chapter 190, *Florida Statutes*, authorizes the Board to adopt a resolution extending or reducing the terms of office of Board members to coincide with the general election in November; and

WHEREAS, the Board finds that it is in the best interests of the District to adopt this Resolution extending the terms of office of all current Board members of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ORANGE BLOSSOM GROVES COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The following terms of office are hereby extended to coincide with the general election to be held in November of 2020:

- Seat #3 (currently held by Brian O’Donnell)
- Seat #4 (currently held by Ken Bloom)
- Seat #5 (currently held by Karen Welks)

The following terms of office are hereby extended to coincide with the general election to be held in November of 2022:

- Seat #1 (currently held by James Reinders)
- Seat #2 (currently held by Mark Taylor)

SECTION 2. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 3. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this _____ day of _____, 2018.

ATTEST:

**ORANGE BLOSSOM GROVES COMMUNITY
DEVELOPMENT DISTRICT**

Print Name: _____
Secretary/Assistant Secretary

Print Name: _____
Chair/Vice Chair, Board of Supervisors

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT**

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RESOLUTION 2018-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ORANGE BLOSSOM GROVES COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND APPROVING CHANGE OF DESIGNATED REGISTERED AGENT AND REGISTERED OFFICE OF THE ORANGE BLOSSOM GROVES COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Avalon Groves Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Collier County, Florida; and

WHEREAS, the District is statutorily required to designate a registered agent and a registered office location for the purposes of accepting any process, notice, or demand required or permitted by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ORANGE BLOSSOM GROVES COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. Jere L. Earlywine of Hopping Green & Sams, PA, is hereby designated as the Registered Agent for the District.

SECTION 2. The District’s Registered Office shall be located at 119 South Monroe Street, Suite 300, Tallahassee, Florida 32301.

SECTION 3. In accordance with Section 189.014, *Florida Statutes*, the District’s Secretary is hereby directed to file certified copies of this Resolution with Collier County and the Florida Department of Economic Opportunity.

SECTION 4. This Resolution shall become effective immediately upon adoption and shall replace and supersede any prior resolution designating a registered agent.

PASSED AND ADOPTED this ____ day of _____, 2018.

ATTEST:

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT**

6

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
MARCH 31, 2018**

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
MARCH 31, 2018**

	General Fund	Total Governmental Funds
ASSETS		
Cash	\$ 11,175	\$ 11,175
Due from Developer	8,784	8,784
Total assets	\$ 19,959	\$ 19,959
LIABILITIES		
Liabilities:		
Accounts payable	\$ 8,709	\$ 8,709
Developer advance	11,250	11,250
Total liabilities	19,959	19,959
DEFERRED INFLOWS OF RESOURCES		
Deferred receipts	8,784	8,784
Total deferred inflows of resources	8,784	8,784
FUND BALANCES		
Unassigned	(8,784)	(8,784)
Total fund balances	(8,784)	(8,784)
Total liabilities, deferred inflows of resources and fund balances	\$ 19,959	\$ 19,959

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDED MARCH 31, 2018**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
REVENUES				
Developer contribution	\$ 4,085	\$ 22,102	106,740	21%
Interest and miscellaneous	-	18	-	N/A
Total revenues	<u>4,085</u>	<u>22,120</u>	<u>106,740</u>	21%
EXPENDITURES				
Professional & administrative				
Supervisors	-	-	9,000	0%
Management/accounting/recording	4,000	24,000	48,000	50%
Legal	-	199	18,000	1%
Engineering	-	-	3,500	0%
Audit**	-	-	5,500	0%
Arbitrage rebate calculation**	-	-	750	0%
Dissemination agent*	-	-	1,000	0%
Trustee*	-	-	6,500	0%
Telephone	17	100	200	50%
Postage	-	14	750	2%
Printing & reproduction	42	250	500	50%
Legal advertising	-	277	6,000	5%
Annual special district fee	-	175	175	100%
Insurance	-	5,000	5,665	88%
Contingencies/bank charges	25	279	500	56%
Website maintenance	-	618	700	88%
Total professional & administrative	<u>4,084</u>	<u>30,912</u>	<u>106,740</u>	29%
Excess/(deficiency) of revenues over/(under) expenditures	1	(8,792)	-	
Fund balances - beginning	<u>(8,785)</u>	<u>8</u>	-	
Fund balances - ending	<u>\$ (8,784)</u>	<u>\$ (8,784)</u>	<u>\$ -</u>	

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT**

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**MINUTES OF MEETING
ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT**

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A Public Hearing and Regular Meeting of the Orange Blossom Groves Community Development District's Board of Supervisors were held on Wednesday, August 16, 2017, at 3:00 p.m., at the offices of The Ronto Group, located at 3066 Tamiami Trail North, Suite 201, Naples, Florida 34103.

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Present at the meeting were:

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Jim Reinders	Chair
Mark Taylor	Vice Chair
Brian O'Donnell	Assistant Secretary
Ken Bloom	Assistant Secretary

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Also present were:

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Cindy Cerbone	Wrathell, Hunt and Associates, LLC
Jere Earlywine	District Counsel
Steve Coleman (<i>via telephone</i>)	District Engineer

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FIRST ORDER OF BUSINESS

Call to Order/Roll Call

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Ms. Cerbone called the meeting to order at 3:00 p.m. Supervisors Reinders, Taylor, O'Donnell and Bloom were present, in person. Supervisor Welks was not present.

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SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Public Hearing to Hear Comments and Objections on the Adoption of the District's Final Budget for Fiscal Year 2017/2018, Pursuant to Florida Law

A. Affidavit/Proof of Publication

The proof of publication was provided for informational purposes.

B. Consideration of Resolution 2017-36, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2017, and Ending September 30, 2018; Authorizing Budget Amendments; and Providing an Effective Date

44 Ms. Cerbone presented Resolution 2017-36. No changes were made since the last
45 meeting. Page 1 reflected a higher Fiscal Year 2018 General Fund Budget, as it represented a
46 full year and Fiscal Year 2017 was for a partial year. The District is Developer-funded;
47 therefore, only incurred expenses will be funded, through funding requests to the Developer.

48 *****Ms. Cerbone opened the Public Hearing.*****

49 No members of the public spoke.

50 *****Ms. Cerbone closed the Public Hearing.*****

51
52 **On MOTION by Mr. Reinders and seconded by Mr. Taylor,**
53 **with all in favor, Resolution 2017-36, Relating to the Annual**
54 **Appropriations and Adopting the Budget for the Fiscal Year**
55 **Beginning October 1, 2017, and Ending September 30, 2018;**
56 **Authorizing Budget Amendments; and Providing an Effective**
57 **Date, was adopted.**

60 **FOURTH ORDER OF BUSINESS**

**Consideration of Fiscal Year 2017/2018
Funding Agreement**

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63 Ms. Cerbone presented the Funding Agreement. Mr. Bloom asked if he needed authority
64 to execute the Agreement, on behalf of the District. Ms. Cerbone replied yes, if it is approved.

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66 **On MOTION by Mr. Bloom and seconded by Mr. Reinders,**
67 **with all in favor, the Fiscal Year 2017/2018 Funding**
68 **Agreement, was approved.**

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71 **FIFTH ORDER OF BUSINESS**

**Approval of Unaudited Financial
Statements as of July 31, 2017**

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74 Ms. Cerbone presented the Unaudited Financial Statements and clarified that they were
75 as of June 30, 2017.

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77 **On MOTION by Mr. Reinders and seconded by Mr.**
78 **O'Donnell, with all in favor, the Unaudited Financial**
79 **Statements as of June 30, 2017, were approved.**

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82 **SIXTH ORDER OF BUSINESS**

**Consideration of May 22, 2017 Special
Meeting Minutes**

85 Ms. Cerbone presented the May 22, 2017 Special Meeting Minutes and asked for any
86 additions, deletions or corrections.

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On MOTION by Mr. Bloom and seconded by Mr. Reinders, with all in favor, the May 22, 2017 Special Meeting Minutes, as presented, were approved.

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SEVENTH ORDER OF BUSINESS

Staff Reports

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A. District Counsel: *Hopping, Green & Sams, P.A.*

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There being no report, the next item followed.

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B. District Engineer: *Barraco and Associates, Inc.*

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There being no report, the next item followed.

99

C. District Manager: *Wrathell, Hunt & Associates, LLC*

100

Ms. Cerbone suggested setting meeting dates for Fiscal Year 2018. Meetings would be held at 2:00 p.m., at this location, on:

101

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Wednesday, April 25, 2018

Regular Meeting

103

Wednesday, July 25, 2018

Regular Meeting and Public Hearing

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On MOTION by Mr. Reinders and seconded by Mr. Bloom, with all in favor, the Fiscal Year 2018 Meeting Schedule, as stated, and authorizing Staff to advertise, accordingly, were approved.

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EIGHTH ORDER OF BUSINESS

Board Members' Comments/Requests

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There being no Board Members' comments or requests, the next item followed.

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NINTH ORDER OF BUSINESS

Audience Comments

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There being no audience comments, the next item followed.

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TENTH ORDER OF BUSINESS

Adjournment

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There being nothing further to discuss, the meeting adjourned.

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On MOTION by Mr. Bloom and seconded by Mr. Reinders, with all in favor, the meeting adjourned at 3:11 p.m.

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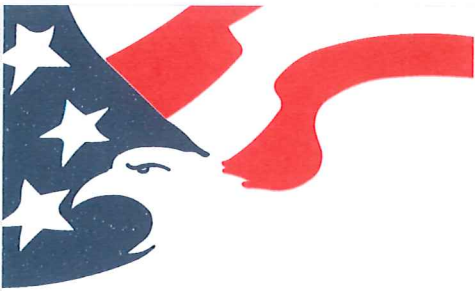
Secretary/Assistant Secretary

Chair/Vice Chair

DRAFT

**ORANGE BLOSSOM GROVES
COMMUNITY DEVELOPMENT DISTRICT**

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Jennifer J. Edwards Supervisor of Elections

April 17, 2018

Orange Blossom Groves
Ms Daphne Gillyard
2300 Glades Rd Suite 410W
Boca Raton FL 33431

Dear Ms Gillyard,

In compliance with Chapter 190.06 Florida Statutes, this notice is to inform you that the official records of the Supervisor of Elections of Collier County indicate a total of 62 registered voters residing in the Orange Blossom Groves as of April 15, 2018.

Sincerely,

David B Carpenter
Qualifying Officer
Collier County Supervisor of Elections
(239) 252-8501 davecarpenter@colliergo.net

